Application for RECORDS DISPOSITION STANDARD

OPPICE OF SECRETARY OF STATE
DEPARTMENT OF ARCHIVES & MISTORY
RECORDS MANAGEMENT DIVISION

GEORGIA	KECOKOS DISPOSITION STANDAKO	RECORDS MANAGEMENT DIVISION				
1.Application Date 10/24/74	INSTRUCTIONS See separate instructions for completion of front and reverse of this form. Sign original and two copies					
	and forward to Department of Archives and History, Attention: Records Management Officer.	DCT 25 1974 74-41	3 NOV 25 19			
3 AGENCY, Division, Subdivision & Administering Office Address Georgia Bureau of Investigation						
Investigation and Polygraph Unit	Crime Prevention Division	Mrs. Teresa Farr				
959 E. Confederate Av	venue, S.E.	5. Working Title Secretary	6.1e1.10. 656-6133			
7.ACTION REQUESTED						
	, , , , , , , , , , , , , , , , , , , ,	OSE OF PRESENT ACCUURTHER ACCUMULATION				
8.Earliest & Latest Dates of Series	9. Exact Series Title					
1966 to Present	Polygraph Examination File	·				

The GBI provides crime prevention efforts & criminal investigation services to local law enforcement agencies and the Executive Branch of Government of the State of Georgia. To perform these functions, the Bureau provides: General investigation of crimes after the fact; specialized investigations of narcotics, major case, auto theft, commercial loss, organized crime intelligence; technical expertise in electronic, optical, photograph surveillance; statistical data base for reflecting the criminal activity occuring within the State Crime Information Center that will retrieve, store, disseminate information regarding all types of crime as submitted by local law enforcement agencies; training in law enforcement skills for investigative agencies and polygraph services.

11. This file contains the following documents (include form numbers and titles, if any, and file arrangement).

Documents relating to: Administering polygraphs examinations for how been requested to thus a polygraph condition.

Included are: Polygraph Face Sheet (PS-1), Permission Form (PS-4), Background Form (PS-11), Report Form (PS-3), Cancellation Form (PS-2), Juvenile Waiver of Consent (PS-16), Stipulation Form (PS-12), Applicant Booklet (PS-8), Applicant Report (PS-7), Polygraph Chart (See attached sheets).

File is arranged: Numerically by Polygraph Case Number.

ATTACH SAMPLES OF THE FILE

. EQUIPMENT OCCUPIED	No. of Dravers	Cu. Pt. of Records		No. of I	PAVETE	Cu. Pt. of	Recor
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				This Year's	Last Year's	Preceding Year's	All Pr Year
		 					
			AVERAGE DAILY REFERENCES		,		-
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